

TITLE: Team Leader, Strengthening Climate Resilience of the Lao PDR Health System Project	
TEAM/PROGRAMME: P&O	LOCATION: Vientiane, Lao PDR
GRADE: NAT 1	CONTRACT LENGTH: Fixed-term (5 years)
<p>CHILD SAFEGUARDING: Level 3: the post holder will have contact with children and/or young people either frequently (e.g., once a week or more) or intensively (e.g., four days in one month or more or overnight) because they work with country programs; or are visiting country programs; or because they are responsible for implementing the policy, or checking/vetting process or staff.</p>	
<p>ROLE PURPOSE:</p> <p>Save the Children (SC) is seeking a Team Leader for the recently approved Green Climate Fund's (GCF) USD \$28.1m Strengthening Climate Resilience of the Lao People's Democratic Republic (PDR) Health System Project, which will support the Government of Lao PDR over five years to advance progress on its national climate change and health priorities and commitments by increasing the climate resilience of the health system and strengthening community capacity to manage the current and anticipated health impacts of climate change. The project will strengthen leadership and governance within the health system, so it is climate resilient and strengthen health system capacity in 25 climate-vulnerable rural districts to better manage climate-related disease burdens, including by engaging 100 health facilities in those districts to better prepare for the health impacts of climate change. Through risk communication and community engagement approaches, the project will enable 250 communities to better respond to early warnings, manage and mitigate climate-related risks to health, and seek care appropriately.</p> <p>This senior leadership position will provide overall strategic direction in the design, management, implementation, and overall quality assurance of the project. This role will also oversee coordination with partner Ministries from Lao PDR Government and will manage consortium partners.</p>	
<p>SCOPE OF ROLE:</p> <p>Reports to: Country Director</p> <p>Staff reporting to this post: This position will directly manage 6 staff members, oversee a project team of 54 staff, and manage partner contributions to the project.</p> <p>Budget Responsibilities: Manages project budget of USD \$28.1m</p> <p>Role Dimensions: A complex and diverse role in a networked membership organisation involving management of personnel, finances, operations, technical implementation, and partnerships across 25 rural, hard-to-reach districts in seven provinces of Lao PDR.</p>	
<p>KEY ACCOUNTABILITES:</p> <p>Project Management</p> <ul style="list-style-type: none"> Lead the project team to deliver the project on schedule and budget ensuring the project support functions (finance, human resources, procurement, and administration) are working effectively and efficiently 	

**ROLE PROFILE**

- Ensure achievement of project objectives as detailed in the project proposal and guidance, in line with GCF and SC guidelines
- Ensure close coordination between Project Implementation Unit (PIU), the Government of Lao PDR, SC USA (award managing office), and SC Australia (donor account holder)
- Ensure high quality technical and operational leadership and oversight is in place on the project
- Develop strategic plans and annual and quarterly work plans, and provide overall program management in line with GCF guidelines to achieve project objectives
- Ensure that evidence-based MNCH and cross-cutting approaches inform and are integrated into project approaches and activities
- Ensure efficient management of financial resources, including the review and approval of program budgets and monitoring of expenditures
- Manage and motivate direct reports to achieve their work plan objectives, and to contribute to the achievement of the overall program goals
- Create and sustain a work environment of mutual respect where the project team strives to achieve excellence
- Actively participate as a member of the SC Laos Extended Senior Management Team (ESMT), contributing to country strategic plans

Project Monitoring, Reporting, and Compliance

- Provide oversight of the Monitoring and Evaluation (M&E) of the project
- Review and ensure, through the PIU Finance Manager, sound budget tracking and reporting of project expenditures and progress, ensuring donor compliance and accountability standards are met (including project audits when required)
- Review and ensure the quality and consistency of all internal and external reports
- Ensure that project reporting and documentation meet donor quality standards and requirements, and are submitted on-time to the Project Steering Committee, other project stakeholders, and the Accredited Entity (AE) (Save the Children Australia)
- Raise any critical issues or risks to the Project Steering Committee and SC Laos leadership and follow up on agreed actions
- Establish systems for compliance with programmatic targets and deliverables and lead reviews of program progress against the set objectives on a quarterly basis
- Support the development of strong M&E mechanisms, program monitoring tools, and efficient systems to ensure high quality implementation
- Ensure compliance with GCF regulations and procedures, and Save the Children policies and guidelines

Stakeholder Relationship Management

- Lead team to provide coordination and guidance among multilateral and bilateral partners and other key stakeholders
- Represent SC with partners and key stakeholders, maintain positive relationships with GCF, Lao PDR ministries and provincial offices, and partners
- Establish effective communication and coordination with personnel from the government in order to implement interventions and incorporate country-wide priorities
- Incorporate SC's vision and values and ensure full adherence to SC's Code of Conduct principles

Health, Safety, Security, and Risk Management

- Be a role model for safety and security, including complying with all safety instructions and training given at the workplace
- Report all incidents, injuries, and potential hazards in a timely manner

- Ensure full integration and responsibility for the Environmental and Social Assessment and Residual Risk Management Plan, including appropriate mitigation measures
- Ensure the project's Grievance Redress Mechanism is fit for purpose and functioning effectively at all times

Child Protection and Safeguarding Requirements

- Maintain a safe and positive relationship at all times when working with children and young people
- Comply with SC's Child Safeguarding Code of Conduct and child safeguarding and protection policies and standards (click here to view further details)
- Respond to any concerns for the safety or wellbeing of a child or adult in accordance with internal reporting processes including the Grievance Redress Mechanism

BEHAVIOURS (Values in Practice)

Accountability:

- Holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values
- Holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

Ambition:

- Sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same
- Widely shares their personal vision for Save the Children, engages and motivates others
- Future orientated, thinks strategically and on a global scale.

Collaboration:

- Builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters
- Values diversity, sees it as a source of competitive strength
- Approachable, good listener, easy to talk to.

Creativity:

- Develops and encourages new and innovative solutions
- Willing to take disciplined risks.

Integrity:

- Honest, encourages openness and transparency; demonstrates highest levels of integrity.

QUALIFICATIONS

- Minimum 10 years' professional experience designing, managing, and implementing large and complex programs in this technical area

EXPERIENCE AND SKILLS:

Required:



ROLE PROFILE

<ul style="list-style-type: none"> • Demonstrated experience in developing strategic plans on health, health systems, water, sanitation & hygiene (WASH) or related program initiatives • Experience managing complex projects • Proven technical knowledge in health systems strengthening and/or community resilience • Fundamental understanding of the links between climate and child health • At least five years of senior program experience working and living in a developing country • Excellent interpersonal skills and demonstrated ability to lead and work effectively in team situations • Creative problem-solving skills with the ability to work effectively in resource-constrained environments • Excellent oral and written communication skills in English. <p>Preferred:</p> <ul style="list-style-type: none"> • Master’s degree in relevant areas of expertise or international development • Prior experience as Chief of Party or Deputy COP in multi-sectoral health programs for a large international donor (e.g., UN agency, USAID, EU, World Bank, etc.) • Experience managing complex health projects • Experience working in Lao PDR • Fluency or proficiency in a Lao 	
<p>Additional job responsibilities The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.</p>	
<p>Equal Opportunities The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures.</p>	
<p>Child Safeguarding: We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.</p>	
<p>Safeguarding our Staff: The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy.</p>	
<p>Health and Safety The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.</p>	
<p>JD written by: Global Director Talent and Learning</p>	<p>Date:</p>
<p>JD agreed by:</p>	<p>Date:</p>
<p>Updated By:</p>	<p>Date:</p>
<p>Evaluated: Manisavanh Vongsay</p>	<p>Date: 8/11/2023</p>

Save the Children invests in childhood – every day, in times of crisis and for our future. In the United States and around the world, we are dedicated to ensuring every child has the best chance for success. Our pioneering programs give children a healthy start, the opportunity to learn and protection from harm. Our advocacy efforts provide a voice for children who cannot

speaking for themselves. As the leading expert on children, we inspire and achieve lasting impact for millions of the world's most vulnerable girls and boys. By transforming children's lives now, we change the course of their future and ours.

Save the Children is committed to conducting its programs in a manner that is safe for the children it serves and to helping protect the children with whom Save the Children is in contact. As a humanitarian agency, Save the Children is obliged to create and maintain an environment that aims to prevent the sexual exploitation and abuse of children and promote the implementation of its child safeguarding policy. All representatives of Save the Children – employees, volunteers, interns, consultants, Board members and others who work with children on Save the Children's behalf – are expected to conduct themselves in a manner consistent with this commitment and obligation.

Save the Children provides an attractive benefits package including competitive salaries, a matching retirement plan, health and welfare benefits, life insurance, an employee assistance program, generous time off and much more. We provide equal employment opportunities (EEO) to all employees and qualified applicants for employment without regard to race, color, religion, gender, ancestry, sexual orientation, national origin, age, handicap, disability, marital status, or status as a veteran. Save the Children complies with all applicable laws.